



# SINDH JUDICIAL ACADEMY KARACHI

Tender Reference No.FIN001-28/2018/01

Dated: June 15, 2018

**“Supply & Installation of  
Computers/Laptops/photocopier/LCD LED  
TV/SMART BOARD and IT related  
accessories at  
Sindh Judicial Academy Karachi”**

June, 2018

***N.B***

***The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms and specifications. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.***

## **Contents**

<b>DEFINITIONS.....</b>	<b>3</b>
<b>INVITATION TO BID.....</b>	<b>4</b>
<b>GENERAL TERMS &amp; CONDITIONS .....</b>	<b>7</b>
<b>DOCUMENTS REQUIRED WITH TECHNICAL BID .....</b>	<b>9</b>
<b>SUBMISSION OF BIDS: .....</b>	<b>9</b>
<b>BID PRICES.....</b>	<b>10</b>
<b>OPENING AND EVALUATION OF BIDS:.....</b>	<b>10</b>
<b>PRELIMINARY EXAMINATION OF TECHNICAL BIDS .....</b>	<b>10</b>
<b>SELECTION CRITERIA .....</b>	<b>11</b>
<b>INSTRUCTIONS FOR RESPONDING ORGANIZATIONS .....</b>	<b>11</b>
<b>CONTACTING THE PURCHASER .....</b>	<b>13</b>
<b>SCOPE OF WORK.....</b>	<b>13</b>
<b>SCHEDULE OF PRICE BID .....</b>	<b>23</b>
<b>BID FORM.....</b>	<b>32</b>
<b>BID SECURITY FORM .....</b>	<b>33</b>
<b>PERFORMANCE SECURITY FORM .....</b>	<b>34</b>

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## DEFINITIONS

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In this bidding process, the following terms shall be interpreted as indicated:

**“SJA”** means the Sindh Judicial Academy.

**“Bid”** means a tender, or an offer by a person, consultant, firm, company or an organization expressing willingness to undertake a specified task at a price, in response to an invitation by SJA.

**“Bidder”** means a person or entity submitting a bid.

**“Bidding Documents”** means all documents provided to the interested bidders to facilitate them in preparation of their bids in uniform manner.

**“Bidding Process”** means the procurement procedure under which sealed bids are invited, received, opened, examined and evaluated for the purpose of awarding a contract.

**“Contract”** means the agreement entered into between the Purchaser and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.

**“Contract Price”** means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.

**“Contractor”** means the individual or firm whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.

**“Contract Value”** means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract, which is properly apportionable to the Software or Services in question.

**“Goods”** means articles and object of every kind and description including raw materials, drugs and medicines, products, equipment, hardware, machinery, spares and commodities in any form, including solid, liquid and gaseous form, and includes services identical to installation, transport, maintenance and similar obligations related to the supply of goods, if the value of these services does not exceed the value of such goods.

**“Supplier”** means a person, firm, company or an organization that undertakes to supply goods and services related thereto, other than consulting services, required for the contract.

**“Services”** means services, such as testing, training and other such obligations of the Contractor covered under the Contract.

**“Works”** means all items mentioned in BOQ to be provided and services to be rendered & work to be done by the Contractor under the Contract.

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## INVITATION TO BID

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Office of the Sindh Judicial Academy, Karachi, (hereinafter referred to as Purchaser), invites sealed bids from eligible bidders for **“Supply & Installation of Computers/Laptops/photocopier/LCD LED TV/SMART BOARD and IT related accessories at Sindh Judicial Academy Karachi”** under the Head of Account titled **“Purchase of IT Equipment** in the premises of Sindh Judicial Academy, Karachi under Single Stage Two Envelope Procedure.

1. Tender Bids in sealed envelope as per information are required. Interested Bidders applying for bids should submit the Bid which shall comprise two envelopes submitted simultaneously, one called the Technical Bid and the other the Price Bid, containing the documents listed in this RFP/bidding document. Both envelopes to be enclosed together in an outer single envelope called the Bid.
2. The interested bidder must have valid NTN, GST. Only Income Tax & Sales Tax registered firms are eligible to participate.
3. The bidder must quote for the complete specification given in the Bill of Quantities. The incomplete bid will be rejected as non-responsive.
4. The bidder must bid for a complete Lot. The bidder may quote for 1 or more lots. However, each such bid should quote with each and every item in a lot. Bidding for individual items will be rejected as non-responsive.
5. All bids received will be opened and evaluated in the manner prescribed in the section **“submission of bids”** and **“opening of bids”** of bidding document.
6. Interested eligible bidders may obtain further information on the bid and collect the bidding documents from SJA, Karachi from the date of advertisement during office Hours, i.e. from 8:00 am to 3:00 pm on payment of document fee i.e. Rs. 500/= in the form of Pay order/Demand Draft/Depositor’s Slip in favor of Sindh Judicial Academy, Karachi. The bidding document can also be downloaded from the websites of Sindh Judicial Academy i.e. [www.sja.gos.pk](http://www.sja.gos.pk) in which case document fee may be submitted along with the bid. Only the bids submitted with the document fee will be considered as eligible for participating in the bidding process.
7. All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of ‘pay order’, ‘demand draft’ or ‘bank guarantee’ in the name of **Sindh Judicial Academy, Karachi**, and must be accompanied with the bid in a separate sealed envelope marked as **“Earnest Money/Bid Security”**. Bid without earnest money/bid security of required amount and prescribed form shall be rejected.
8. SJA will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.

9. The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.
10. SJA may cancel the bidding process at any time prior to the acceptance of a bid or proposal and shall incur no liability towards the bidders. However, intimation of the cancellation of bidding process shall be given promptly to all bidders and bid security shall be returned along with such intimation. The SJA shall, upon request by any of the bidders, communicate to such bidder, grounds for the cancellation of bidding process, but is not required to justify such grounds.
11. A bidder may ask the SJA for reasons for non-acceptance of his bid and may request for a debriefing meeting and shall give him the reasons for such non-acceptance, either in writing or by holding a debriefing meeting with such a bidder. The requesting bidder shall bear all the costs of attending such a debriefing.
12. All quoted prices must include all applicable taxes, such as General Sales Tax, Income Tax and Provincial Sales Tax (PST) and/or etc. If not specifically mentioned in the bid, then it will be presumed that the prices include all the taxes. Purchaser will not be responsible and would not pay any additional amount in case of changing in tax rate by the Government of Sindh or Government of Pakistan.
13. Rights and obligations of the SJA and the contractor shall be governed by standard General and Special conditions of contract which will be signed between the SJA and the contractor.
14. Execution/installation of all the components of the bid may be at SJA office.
15. The following shall result in blacklisting of suppliers, contractors, or consultants, individually or collectively as part of consortium:
  - (a) conviction for fraud, corruption, criminal misappropriation, theft, forgery, bribery or any other criminal offence;
  - (b) involvement in corrupt and fraudulent practices while obtaining or attempting to obtain a procurement contract;
  - (c) final decision by a court or tribunal of competent jurisdiction that the contractor or supplier is guilty of tax evasion;
  - (d) willful failure to perform in accordance with the terms of one or more than one contract;
  - (e) failure to remedy underperforming contracts, as identified by the SJA, where underperforming is due to the fault of the contractor, supplier or consultant.
16. Failure to complete the contract within the stipulated time period will invoke penalty of 0.025% of the total cost per day. In addition to that, Performance Security amount will be forfeited and the company will not be allowed to participate in future tenders as well.
17. An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and SJA shall respond to such

queries in writing within three (03) calendar days, provided they are received at least five (5) calendar days prior to the date of opening of bid.

**-Sd/-  
Secretary,  
Sindh Judicial Academy  
Karachi**

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## **GENERAL TERMS & CONDITIONS**

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1. Bids not conforming to the terms, conditions and specifications stipulated in this RFP will be rejected.
2. Proposal after due date and time will not be accepted for any reason. Proposals must not be sent by Facsimile or e-mail. Such submissions will not be accepted for any reason.
3. Interested Bidders applying for bids should submit the Bid which shall comprise two envelopes submitted simultaneously, one called the 'Technical Bid' and the other 'the Price Bid', containing the documents listed in NIT. Both envelopes to be enclosed together in an outer single envelope called the 'Bid'.
4. The bidder must bid for a complete Lot. The bidder may quote for 1 or more lots. However, each such bid should quote with each and every item in a lot. Bidding for individual items will be rejected as non-responsive.
5. Authenticated Financial Statements of last three years should also be submitted with Technical Proposals.
6. Prior to the detailed evaluation of financial bids, it will be determined as to whether each bid is substantially responsive to the requirements of the Bidding Documents.
7. A substantially responsive bid is one which (i) meets the eligibility criteria; (ii) has been properly signed; (iii) Includes signed Integrity pact and (iv) conforms to all the terms, conditions and specifications of the Bidding Documents, without material deviation or reservation. A material deviation or reservation is one (i) which affect in any substantial way the scope, quality or performance of the Works; (ii) which limits in any substantial way, inconsistent with the Bidding Documents, the Purchaser's rights or the bidder's obligations under the Contract; (iii) adoption/rectification whereof would affect unfairly the competitive position of other bidders presenting substantially responsive bids. Only substantially responsive bid shall be considered for further evaluation.

### **Bid Security**

8. All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of 'pay order', 'demand draft' or 'bank guarantee' in the name of "Sindh Judicial Academy, Karachi", and must be accompanied with the bid in a separate sealed envelope marked as "Earnest Money/Bid Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.
9. The bid security of the unsuccessful bidder will be released by SJA after award of work or after expiry of bid validity period whereas the bid security money of successful bidder will be released after the submission of performance security equivalent to **10%** of contract price.
10. The performance security of the successful bidder will be released after issuance of successful completion certificate by the SJA.

**Validity of the proposal**

11. All proposal and price shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.

**Currency**

12. All currency in the proposal shall be quoted in Pakistani Rupees (PKR). The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

**Withholding Tax, Sales Tax, Provincial Sales Tax (PST) and other Taxes**

13. The responding organization is hereby informed that the Government shall deduct tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Government. The responding organization will be responsible for all taxes on transactions and/or income, which may be levied by government. If responding organization is exempted from any specific taxes, then it is requested to provide the relevant documents with the proposal.

**OEM relationships**

14. The Bidder must be authorized partner with the Principal Manufacturer and should provide manufacturer authorization letter where applicable.
15. The support and Maintenance should be supplied through verifiable distribution channel in Pakistan. MAF (Manufacturer's Authorization Form/Letter) must be submitted.
16. In case of other items the bidder must be an authorized Partner/ Reseller, OF THE ORIGINAL MANUFACTURER and should provide the partner/reseller authorization letter.

**Compliance to Specifications**

17. The Responding Organization (RO) to provide information as per (Complaisance sheet). RO may not propose any kind of refurbished Hardware / components in their technical proposals.

**Financial Capabilities**

18. The RO(s) shall describe the financial position of its organization. Income Statement or Report should be included in the detailed Technical proposal.

**Penalty Clause**

19. It is utmost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of supply & services within stipulated period Earnest Money will be forfeited in favor of the SJA. The interested bidders must also ensure the following through submitting affidavits mentioned herein:



- An affidavit that the firm has not been entangled in litigation with any client during the last 5 years.
- An affidavit that the firm has never been blacklisted by any Government Department.
- Liquidated damages of 0.025% per day of the contract price per day will be deducted for delayed delivery of goods and services.

**Support Capabilities**

20. Responding organization should indicate the support capabilities to the maximum span of response time.

	<b>Item</b>	<b>Action Item</b>	<b>Maximum Response Time</b>
1	Hardware & Equipment Support & Maintenance	Troubleshooting/Tune-up	04 Working Hours for Karachi

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**DOCUMENTS REQUIRED WITH TECHNICAL BID**

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21. The Technical bid must be submitted (in duplicate) with the following documents:

- a) Company Profile with complete address, telephone No. Fax. No. and e-mail address and contact person.
- b) Valid NTN & GST Certifications
- c) Letter or Agreement of Authorized Partner from the principal or Distributor of this region to install, integrate and operate such systems.
- d) Details of Installed Infrastructure if available at Bidders office for Online Backup support.
- e) Complete schedule of Supply, installation & Integration.
- f) Any other document to substantiate the technical capability prescribed in the evaluation criteria of this RFP document

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**SUBMISSION OF BIDS:**

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22. Tender Bids in sealed envelope as per information are required. Interested bidders applying for bids should submit the Bid which shall comprise two envelopes submitted simultaneously, one called the **Technical Bid** and the other the **Price Bid**, containing the documents listed in this document. Both envelopes to be enclosed together in an outer single envelope called the Bid.

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**BID PRICES**

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23. The Contract shall be for the whole of the supply, services & works, based on the unit rates and / or prices submitted by the bidder. The bidders shall fill in rates and prices for all items of the Works described in the Bill of Quantities. Items against which no rate or price is entered by a bidder will not be paid for by the Purchaser when executed and shall be deemed covered by rates and prices for other items in the Bill of Quantities.
24. All duties, taxes and other levies payable by the Contractor under the Contract, or for any other cause, as on the date 28 days prior to the deadline for submission of bids shall be included in the rates and prices and the total Bid Price submitted by a bidder.
25. Bidders are particularly directed that the amount entered on the Letter of Price Bid shall be for performing the Contract strictly in accordance with the Bidding Documents. No alteration is to be made in the Letters of Price and Technical Bids. If any such alterations be made or if these instructions be not fully complied with, the bid may be rejected.
26. Any amendments such as interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the bid.
27. Bidders shall indicate in the space provided in the Letter of Technical and Price Bids, their full and proper addresses at which notices may be legally served on them and to which all correspondence in connection with their bids and the Contract is to be sent.
28. Bidders should retain a copy of the Bidding Documents as their file copy.

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**OPENING AND EVALUATION OF BIDS:**

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29. The Technical Bids shall be opened in public at the address, date and time specified in the Newspaper and the bidding documents in presence of Bidders or their designated representatives and anyone who choose to attend. The Price Bids will remain unopened and will be held in custody of the Purchaser until the specified time of their opening. Envelopes holding the Technical Bids shall be opened one at a time, and the following be shall be read out and recorded:
  - (a) The name of the Bidder;
  - (b) Other details required in the documents.

Only Technical Bids read out and recorded at bid opening shall be considered for evaluation.

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**PRELIMINARY EXAMINATION OF TECHNICAL BIDS**

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30. The qualification and experience shall be examined first.
31. The technical proposal examination of those bidders only shall be taken in hand who meet the mandatory requirement mentioned in this document. Only substantially responsive qualification shall be considered for further evaluation.
32. The Technical Bid to confirm that all the documents have been provided, and to determine the completeness of each document submitted.

33. At the end of the evaluation of the Technical Bids, only those bidders will be invited who have submitted substantially responsive Technical Bids and who have been determined as being qualified for award to attend the opening of the Price Bids. The date, time, and location of the opening of Price Bids will be communicated in writing by the Purchaser. Bidders shall be given reasonable notice for the opening of Price Bids.

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## **SELECTION CRITERIA**

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34. Following Evaluation Criteria shall be followed for evaluation of technical bids:
35. The names of the bidders who have been rejected on the grounds of their Technical Bids being substantially non-responsive to the requirements of the Bidding Documents will be announced before opening of Financial bids and their bid will be returned unopened before inviting others, who are determined as being qualified, to attend the opening of Price Bids.
36. The Price Bids of all Bidders who submitted substantially responsive Technical Bids shall be opened, publically in the presence of Bidders` representatives who choose to attend at the address, date and time specified by the Purchaser. The Bidder`s representatives who are present shall be requested to sign a register/participant`s attendance sheet evidencing their presence.
37. All envelopes containing Price Bids shall be opened one at a time and the following readout and recorded:
- (a) The name of the Bidder;
  - (b) Amount and form of bid security @ 2% of the bid price.
  - (b) The Bid Prices, including any discounts and alternative offers/options;
38. Only Price Bids and discounts, read out and recorded during the opening of Price Bids shall be considered for evaluation.

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## **INSTRUCTIONS FOR RESPONDING ORGANIZATIONS**

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### **Communication**

39. Enquiries regarding this bidding document shall be submitted in writing to:  
Sindh Judicial Academy, Karachi.

### **Mode of Delivery and Address**

40. Proposals shall be delivered by hand or courier so as to reach the address given below by the last date indicated for submission. PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.

*Address: "SINDH JUDICIAL ACADEMY, JUDGES BUNGALOWS 1 & 2, FEROZENANA ROAD, KARACHI."*

### **Closing Date of Submission:**

41. Proposal should be submitted on or before **June 30, 2018 at 11:00 am** at the Sindh Judicial Academy, Karachi.

### **Opening of Proposals**

42. Only technical proposals submitted against the subject bidding document will be opened on **June 30, 2018 at 01:00 pm** in the Sindh Judicial Academy, Karachi in presence of all the bidders, or their representatives, who may choose to be present.

### **Information Required**

#### **a) General**

- 1 Name of Bidder or Group of companies going into bid.
- 2 No of Years in business in Pakistan
- 3 No of Offices locations in Pakistan
- 4 Annual Turnover (Million Rs.)
- 5 Value of projects in hand (details may be given)
- 6 Year of Incorporation
- 7 Status of the Bidder
  - Sole Proprietor
  - Partnership Firm
  - Private Limited Company
  - Public Limited Company
  - Entity registered / incorporated outside Pakistan (Give details)
  - Other (Please specify)
- 8 Names of Owner / Partners / Chief Executive / Directors
- 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)

#### **b) Details of total staff employed**

- 1 No of permanent staff employed: Technical /Managerial
- 2 Cumulative Experience (in years)
- 3 Total No. of Support professionals in Technical Domain
- 4 Total No. of Staff assigned for the proposed project.

#### **c) Support Capabilities**

- 1 Experience in Support area
- 2 No. of Staff employed: (Capable of providing Support)
- 3 Cumulative Experience (in years)
- 4 List of Customers of "Support" along with contact details.
- 5 Installation and Configuration will be the responsibility of the successful Bidder.
- 6 Bidder should have backup equipment to provide sufficient services.

#### **d) Joint Ventures**

Bids submitted by a joint venture of two or more companies or partners shall comply with the following requirements:

- a) The Bid, and in case of successful Bid, the Contract form, shall be signed by all so as to be legally binding on all the partners;
- b) One of the partners shall be authorized to be In charge; and this authority shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the partners;
- c) The partner in charge shall be authorized to incur liabilities, receive payments and receive instructions for and on behalf of any or all partners of the joint venture;
- d) all partners of the joint venture shall be liable jointly and severally for the executing of the Contract in accordance with the Contract terms, and a relevant statement to this effect shall be included in the authorization mentioned under (b) above as well as in the Bid Form and the Form of Agreement (in case of a successful Bid); and
- e) A copy of the agreement entered into by the joint venture partners shall be submitted with the Bid.

### **Special Instructions**

- Incomplete applications will not be considered.
- Any firm, which furnishes wrong information, will be liable for legal proceeding and if any contract is awarded, the same will be cancelled.
- Authority Letter or Agreement from Principal Company or its Distributor for product and vendor authentication.
- The tender must be filled on prescribed form without any alteration/over writing.
- Conditional tenders/bids will not be acceptable.
  
- Only companies registered with, Sales Tax & Income Tax Departments shall be eligible to participate in the tender (proof of registration is required).
- Every page of this tender document should be signed and sealed by the bidder.

### **Contacting the Purchaser**

43. Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation or Contract award will result in the rejection of the bidder's bid.

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### **Scope of Work**

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1. The Sindh Judicial Academy, Karachi has been entrusted with the task of carrying out **“Supply & Installation of Computers and its related accessories at Sindh Judicial Academy”** under the Head of Account titled **“Purchase of IT Equipment”** in the premises of Sindh Judicial Academy, Karachi. Under the project the companies shall supply and install the equipment at Sindh Judicial Academy Karachi.
2. Contractor shall also be responsible to supply, install and integrate the BOQ items at the locations specified by the SJA.

3. SJA has right to terminate the contract if vendor fail in providing satisfactory services, hardware, equipment and all type of services and connectivity in given scheduled time. In addition to that, Security Deposit (CDR) amount will be forfeited.
4. Detailed Bill of quantities of the tender item required under the bid along with detailed specifications is given here as under:

*Note: The bidders should submit their technical bid in the following prescribed format detailing item name, brand and model no & its specification in the **REQUIRED SPECIFICATION** column by replacing the same with **QUOTED SPECIFICATION** and its quantity in accordance with required specification.*

**BILL OF QUANTITIES**  
**LOT # 1**  
**LAPTOP COMPUTERS**

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	QTY
<b>LOT.1.</b>	<b>LAPTOP COMPUTER</b>	<b>Intel Core i7 Processor Minimum 7th Generation, 4GB DDR4 RAM, 1TB Hard Drive, DVD RW Drive, 15.6-inch LED, Integrated Graphics, Wireless, Bluetooth, Ubuntu/Dos, Carrying Case, LED Lights at keyboard and One-year warranty” OR More. Windows 10 Home Edition, Kaspersky Internet Security 2018, 2 Years</b>  <u>OR HIGHER/EQUIVALENT</u>	<b>45</b>

**LOT# 2**  
**Color Duplex Printer**

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	QTY
<b>LOT.2.</b>	<b>Color Duplex Printer</b>	Heavy Duty Color Duplex Printer HP, more than 30 ppm. Connectivity. Wi-Fi, Ethernet, USB. Warranty: 3 Years Comprehensive	<b>1</b>

## LOT # 3

### UPS

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	QTY
LOT.3.	<b>UPS</b> (For Desktop Computers)	600/700 VA (preferably branded) UPS Circuitry <b>Warranty = min2 Years,</b> Battery Backup:15 minutes or more <b>UPS Battery Warranty= min 1 Year</b> along with all necessary cables. <u>OR EQUIVALENT</u>	<b>20</b>

## LOT # 4

### Multimedia Projector

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	QTY
LOT.4.	<b>Multimedia Projector</b>	DLP Technology MIN 4000 Lumens Up to 10000 hrs Lamp Life. Connectivity: HDMI, VGA, USB. Contrast ratio: 20,000:1.4:3 Aspect Ratio. 3D capability. Warranty: 3 Years <u>OR HIGHER/EQUIVALENT</u>	<b>2</b>

## LOT # 5

### Scanner

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	QTY
LOT.5.	<b>Scanner</b>	<b>Scanning Speed:</b> min 50ppm @ 200 & 300dpi (B/W, Grayscale/Color) <b>ADF with Legal size Flatbed</b> <b>Feed Capacity:</b> 100 Sheets <b>Optical Resolution:</b> 600dpi <b>Output Resolution:</b> up to 600dpi <b>Doc Width &amp; Length:</b> 2.5"-12" & 2.5"-17" <b>Consumable Kit:</b> Necessary Kit like Feed Roller, Pick-up Roller, Retard Roller etc. <b>Scanner Type:</b> Front/Back/Duplex <b>Connectivity:</b> USB 2.0 & USB 3.0 Compatible <u>OR HIGHER/EQUIVALENT</u>	<b>2</b>

**LOT # 6**  
**Photocopier**

<b>S. NO.</b>	<b>ITEM NAME</b>	<b>REQUIRED SPECIFICATION</b>	<b>QTY</b>
<b>LOT.6.</b>	<b>Photocopier</b>	<p><b>Copy per minute:</b> 50 or above  <b>Paper Size:</b> A4, Legal, A3 or more  <b>Paper Capacity:</b> 1000 sheets or more  <b>Paper Weight:</b> 60 to 300 gm.  <b>Memory:</b> 10 GB or higher  <b>Warm up time:</b> Less than 0 second  <b>Zoom:</b> 25% to 400% in 1% step  <b>USB direct print:</b> Built in (PDF, JPEG, DOC etc.)  <b>Connectivity:</b> LAN, Wi-Fi and PC  <b>ID card copy:</b> Up to 8 images on A4  <b>Multiple Copying:</b> Up to 999 copies  <b>Resolution:</b> 1200x1200 dpi (print)  600x600 dpi (copy)  600x600 dpi (scan)  <b>Type:</b> Duplex printing  <b>Accessories:</b> With installation, all accessories, trolley and consumable parts  <b>Warranty:</b> 3 years or Maximum maintenance warranty, copy of brand will not be acceptable</p>	<b>2</b>

**LOT # 7**  
**Internet Security**

<b>S. NO.</b>	<b>ITEM NAME</b>	<b>REQUIRED SPECIFICATION</b>	<b>QTY</b>
<b>LOT.7.</b>	<b>Internet Security</b>	Kaspersky Internet Security 2 years	<b>25</b>



## LOT # 8

### Professional Camera (video)

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	QTY
LOT.8.	Professional Camera (video)	Sony HDV- Cam Coder HXR-NX5 Maximum Year Warranty With Complete Accessories (HDMI Cable. AV Cable) and Tripod. With 2 Sennheiser Cordless Mic (per camera)	2

## LOT # 9

### Professional Camera (Still)

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	QTY
LOT.9.	Professional Camera (Still)	Canon 6D Mark II DSLR Camera Body with Canon EF 50mm f/1.2 L USM lens	1

## LOT # 10

### Fax Machine

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	QTY
LOT.10.	Fax Machine	<b>Brand:</b> Panasonic or equivalent <b>Speed:</b> 10 pages per minute <b>Modem:</b> 33.6 kpbs <b>Document Memory:</b> 150 pages <b>Fax Junk Prohibitor:</b> Up to 20 stations <b>Phone Book:</b> Minimum 100 stations <b>Auto Document Feeder:</b> 15 pages <b>Error Correction Mode:</b> Yes <b>Dual Access Mode:</b> Yes <b>Laser Printing:</b> Yes <b>Caller ID:</b> Yes <b>Multi documents to multi location mode:</b> Yes <b>Services:</b> Transportation, installation, fitting, accessories. <b>Warranty:</b> 1 year	2

**LOT # 11**  
**LCD LED TV**

<b>S. NO.</b>	<b>ITEM NAME</b>	<b>REQUIRED SPECIFICATION</b>	<b>QTY</b>
<b>LOT.11.</b>	<b>LCD LED TV with 1080P Android TV Box + Video Camera</b>	<b>Brand:</b> Samsung or Equivalent <b>Size:</b> 55" <b>Type:</b> 4K <b>Connectivity:</b> HDMI, USB, VGA, A/V, BNC	<b>2</b>

**LOT # 12**  
**SMART BOARD**

<b>S. NO.</b>	<b>ITEM NAME</b>	<b>REQUIRED SPECIFICATION</b>	<b>QTY</b>
<b>LOT.12.</b>	<b>SMART BOARD WITH STAND</b>	<b>Whiteboard Type:</b> Interactive Whiteboard <b>Folded:</b> No <b>CPU:</b> Intel Core i7 <b>Writing tools:</b> Finger/touch pen <b>Warranty:</b> 3 years comprehensive <b>Size:</b> 86" <b>Touch screen:</b> IR ten-point touch panel <b>Resolution:</b> 4k 3840*2160 <b>Keyword:</b> smart whiteboard <b>System:</b> Windows and android Installation and support	<b>1</b>

**LOT # 13**  
**SOUND SYSTEM (PORTABLE)**

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	QTY
LOT.13.	SOUND SYSTEM (PORTABLE)	Peavey Escort 6000 Portable PA System or equivalent, 600W total power via a pair of 300W 2-way speakers, 9-channel powered mixer, for connecting an array of equipment, Speaker stands and cabling included, <b>Warranty: 3 Years</b>	<b>3</b>

**LOT # 14**  
**Duplex Printer**

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	QTY
LOT.14.	Duplex Printer	Brand: HP Type: Duplex Printing Connectivity: Wi-Fi, LAN, USB Speed: 40 ppm <b>Warranty: 3 Years</b>	<b>2</b>

**LOT # 15**  
**Book Eye Scanner**

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	QTY
LOT.15.	Book Eye Scanner	Overhead Scanner or Book Scanner <b>Camera Pixel: 16 Megapixels camera</b> <b>Scan Speed: &lt;15s</b> <b>Max Format: A3</b> <b>Connectivity: USB</b> <b>OCR Enabled, Auto Focus, HDMI Preview, TFT, Wi-Fi etc.</b> <b><u>OR HIGHER/EQUIVALENT</u></b>	<b>1</b>

## LOT 16 (a)

### Desktop Computer

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	QTY
<b>LOT.16(a).</b>	<b>DESKTOP COMPUTER</b>	<p><b>DELL POWEREDGE T130</b>  <b>Form Factor:</b> Mini tower  <b>Processor:</b> Intel® Xeon® processor E3-1200 v6 product family  <b>Chipset:</b> Intel C236  <b>Memory Architecture:</b> Up to 2400MT/s DDR4 16 GB DIMMs Memory type: UDIMMs.  <b>Storage:</b> SSD 256GB &amp; HDD 4TB  <b>Network controller:</b> Broadcom® BCM5720  <b>Power:</b>600W cabled PSU  <b>Communications:</b> 2 X 1GbE LOM  <b>Device access:</b> 8 total USB: • Rear USB: 2 x USB 3.0 plus 4 x USB 2.0 • Front USB: 1 x USB 2.0 plus 1 x USB 3.0.  <b>Video :</b> Graphics Card 4GB GDDR5 Video Graphics Card.  <b>Bluetooth &amp; WIFI Card.</b>  <b>Monitor:</b> LED 4K 24 Inch.  High Quality Keyboard @ Mouse  <b>Operating System:</b> Windows 10 Professional 64 Bit  <b>Other Software:</b> Office Home &amp; Business 2016 for PC, Adobe InDesign CC 2018, Adobe Illustrator CC 2018, Adobe Photoshop CC 2018, ABBYY FineReader 14, Adobe Muse CC 2018  Internet Security: Kaspersky 2 years  <b>Warranty: 3 Years Comprehensive</b></p>	<b>1</b>

**LOT 16(b)**  
**Desktop Computer**

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	QTY
<b>LOT.16(b).</b>	<b>DESKTOP COMPUTER</b>	<p><b>DELL POWEREDGE T130</b>  <b>Form Factor:</b> Mini tower  <b>Processor:</b> Intel® Xeon® processor E3-1200 v6 product family  <b>Chipset:</b> Intel C236  <b>Memory Architecture:</b> Up to 2400MT/s DDR4 16 GB DIMMs Memory type: UDIMMs.  <b>Storage:</b> SSD 256GB, HDD 4TB  <b>Network controller:</b> Broadcom® BCM5720  <b>Power:</b>600W cabled PSU  <b>Communications:</b> 2 X 1GbE LOM  <b>Device access:</b> 8 total USB: • Rear USB: 2 x USB 3.0 plus 4 x USB 2.0 • Front USB: 1 x USB 2.0 plus 1 x USB 3.0.  <b>Video :</b> Graphics Card 4GB GDDR5 Video Graphics Card.  <b>Bluetooth &amp; WIFI Card.</b>  <b>Monitor:</b> LED LCD 4K 24 Inch.  High Quality Keyboard &amp; Mouse  <b>Operating System:</b> Windows 10 Professional 64 Bit  <b>Other Software:</b> Office Home &amp; Business 2016 for PC, Adobe Photoshop CC 2018, ABBYY FineReader 14  Internet Security: Kaspersky 2 years  <b>Warranty: 3 Years Comprehensive</b></p>	<b>2</b>

**LOT # 17**  
**Paper Shredder**

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	QTY
<b>LOT.17.</b>	<b>Paper Shredder</b>	<p>Deli Paper Shredder 5 Sheets, 10L  <u>OR HIGHER/EQUIVALENT</u></p>	<b>2</b>

# LOT # 18

## DIFFERENT I.T. RELATED ACCESSORIES

S.# for (LOT # 18)	QUOTED SPECIFICATION (ITEM WISE)	QTY
1	WD-40 Spray for computer & circuit inner Cleaner (Large bottle)	06
2	DVDs (R)	100
3	LCD VGA Cable (Male to Male) (25 M)	03
4	HDMI Cable 25M (Good Quality)	03
5	Air Blower for dusting & cleaning (Electrical, Good Quality)	02
6	Screw Driver Kit (complete) Small Size (For Laptops & Small screws)	02
7	Screw Driver Kit (complete) Long Size (For Desktops & Heavy Screws)	02
8	SET of 3 Pliers/ <i>Plass</i> (Normal Plier / Cutter Plier / Nose Plier)	02
9	Batteries UPS (12v & 7Amp)	20
10	External Hard Disk /Portable Hard disk (2TB) (USB Powered)	02
11	Printer USB Data Cable good quality (3m)	12
12	Keyboard USB (Good Quality)	24
13	Mouse USB (Good Quality)	24
14	Wireless Keyboard/Mouse Set	04
15	Toner HP-1102 (85A)	15
16	Network Cable Tester	02
17	Network Cable CAT-6 Coil (3M-AMP-Comscope-Clipsal-Systimax)	02
18	Lan Card PCI/PCI Exp 1 Giga bit	04
19	Network Crimping Tool	01
20	64 GB USB /Flash Memory (3.1)	12
21	Toner Cartridge Hp Color LaserJet 551 (CMYK)	1 Set
22	Laptop Bags	6
23	Network Extender	3
24	Cisco WIFI Router	2
25	DVD Writer External	2
26	HDMI to VGA Converter	2
27	USB to VGA Converter/HMDI Converter	2
28	IPAD to VGA/HDMI	4
29	Headphones (High Quality Sound)	2
30	Wired Hand Mic	2
31	Wired Collar Mic	2
32	USB Extended Cable 3 meter	2
33	Mini Phono cable (Audio Cable) 5 meter	2
34	Multi Plug Data Cable	4

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**Schedule of Price Bid**

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5. The bidders should submit their price bid/financial proposal in the following prescribed format (*by replacing the mentioned Text*) detailing item name, brand and model no & its specification in the **QUOTED SPECIFICATION** column.
6. For multiple options the same format may be repeated clearly stating OPTION-A, OPTION-B and so on, for each Lot.
7. As already mentioned the quantity may be increased/decreased therefore for each Lot only Unit Price (Inclusive of all taxes) is required in accordance with the terms and conditions and provisions of this document.

**FINANCIAL PROPOSAL OF LOT # 1**  
**DESKTOP COMPUTERS**

<b>S. NO.</b>	<b>ITEM NAME</b>	<b>QUOTED SPECIFICATION</b>	<b>UNIT PRICE (Incl. of all Taxes)</b>
<b>LOT.1.</b>	<b>Laptop Computers</b>	<b>Intel Core i7 Processor Minimum 7th Generation, 4GB DDR4 RAM, 1TB Hard Drive, DVD RW Drive, 15.6-inch LED, Integrated Graphics, Wireless, Bluetooth, Ubuntu/Dos, Carrying Case, LED Lights at keyboard and One-year warranty” OR More. Windows 10 Home Edition, Kaspersky Internet Security 2018, 2 Years <u>OR HIGHER/EQUIVALENT</u></b>	

**FINANCIAL PROPOSAL OF LOT # 2**  
**Color Duplex Printer**

<b>S. NO.</b>	<b>ITEM NAME</b>	<b>QUOTED SPECIFICATION</b>	<b>UNIT PRICE (Incl. of all Taxes)</b>
<b>LOT.2</b>	<b>Color Duplex</b>	Heavy Duty Color Duplex Printer HP, more than 30 ppm. Connectivity. Wi-Fi, Ethernet, USB.	

## FINANCIAL PROPOSAL OF LOT # 3

### UPS

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	UNIT PRICE (Incl. of all Taxes)
LOT.2	<b>UPS</b> (For Desktop Computers)	600/700 VA (preferably branded) UPS <b>Circuitry Warranty</b> = min2 Years, Battery Backup:15 minutes or more <b>UPS Battery Warranty</b> = min 1 Year along with all necessary cables.  <u>OR EQUIVALENT</u>	

## FINANCIAL PROPOSAL OF LOT # 4

### Multimedia Projector

S. NO.	ITEM NAME	QUOTED SPECIFICATION	UNIT PRICE (Incl. of all Taxes)
LOT.4.	<b>Multimedia Projector</b>	DLP Technology MIN 4000 Lumens Up to 10000 hrs. Lamp Life. Connectivity: HDMI, VGA, USB. Contrast ratio: 20,000:1.4:3 Aspect Ratio. 3D capability. Warranty: 3 Years <u>OR HIGHER/EQUIVALENT</u>	

## FINANCIAL PROPOSAL OF LOT # 5

S. NO.	ITEM NAME	QUOTED SPECIFICATION	UNIT PRICE (Incl. of all Taxes)
LOT.5(a).	<b>Scanner</b>	<b>Scanning Speed:</b> min 50ppm @ 200 & 300dpi (B/W, Grayscale/Color) <b>ADF with Legal size Flatbed</b> <b>Feed Capacity:</b> 100 Sheets <b>Optical Resolution:</b> 600dpi <b>Output Resolution:</b> up to 600dpi <b>Doc Width &amp; Length:</b> 2.5"-12" & 2.5"-17" <b>Consumable Kit:</b> Necessary Kit like Feed Roller, Pick-up Roller, Retard Roller etc. <b>Scanner Type:</b> Front/Back/Duplex <b>Connectivity:</b> USB 2.0 & USB 3.0 Compatible <u>OR HIGHER/EQUIVALENT</u>	



**FINANCIAL PROPOSAL OF LOT # 6**  
**Photocopier**

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	UNIT PRICE (Incl. of all Taxes)
LOT.6.	Photocopier	<p><b>Copy per minute:</b> 50 or above  <b>Paper Size:</b> A4, Legal, A3 or more  <b>Paper Capacity:</b> 1000 sheets or more  <b>Paper Weight:</b> 60 to 300 gm.  <b>Memory:</b> 10 GB or higher  <b>Warm up time:</b> Less than 0 second  <b>Zoom:</b> 25% to 400% in 1% step  <b>USB direct print:</b> Built in (PDF, JPEG, DOC etc.)  <b>Connectivity:</b> LAN, Wi-Fi and PC  <b>ID card copy:</b> Up to 8 images on A4  <b>Multiple Copying:</b> Up to 999 copies  <b>Resolution:</b> 1200x1200 dpi (print)  600x600 dpi (copy)  600x600 dpi (scan)  <b>Type:</b> Duplex printing  <b>Accessories:</b> With installation, all accessories, trolley and consumable parts  <b>Warranty:</b> 3 years or Maximum maintenance warranty, copy of brand will not be acceptable  <b>Scanner Type:</b> Front/Back/Duplex  <b>Connectivity:</b> USB 2.0 &amp; USB 3.0 Compatible</p> <p><u>OR HIGHER/EQUIVALENT</u></p>	

**FINANCIAL PROPOSAL OF LOT # 7**  
**Internet Security**

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	UNIT PRICE (Incl. of all Taxes)
LOT.7.	Internet Security	Kaspersky Internet Security 2 years	

**FINANCIAL PROPOSAL OF LOT # 8  
Professional Camera (Video)**

<b>S. NO.</b>	<b>ITEM NAME</b>	<b>REQUIRED SPECIFICATION</b>	<b>UNIT PRICE (Incl. of all Taxes)</b>
<b>LOT.8.</b>	<b>Professional Camera (Video)</b>	Sony HDV- Cam Coder HXR-NX5 Maximum Year Warranty With Complete Accessories (HDMI Cable, AV Cable) and Tripod. With 2 Sennheiser Cordless Mic (per camera)	

**FINANCIAL PROPOSAL OF LOT # 9  
Professional Camera (Still)**

<b>S. NO.</b>	<b>ITEM NAME</b>	<b>REQUIRED SPECIFICATION</b>	<b>UNIT PRICE (Incl. of all Taxes)</b>
<b>LOT.9.</b>	<b>Professional Camera (Still)</b>	Canon 6D Mark II DSLR Camera Body with Canon EF 50mm f/1.2 L USM lens	

**FINANCIAL PROPOSAL OF LOT # 10  
Fax Machine**

<b>S. NO.</b>	<b>ITEM NAME</b>	<b>REQUIRED SPECIFICATION</b>	<b>UNIT PRICE (Incl. of all Taxes)</b>
<b>LOT #10</b>	<b>Fax Machine</b>	<b>Brand:</b> Panasonic or equivalent <b>Speed:</b> 10 pages per minute <b>Modem:</b> 33.6 kpbs <b>Document Memory:</b> 150 pages <b>Fax Junk Prohibitor:</b> Up to 20 stations <b>Phone Book:</b> Minimum 100 stations <b>Auto Document Feeder:</b> 15 pages <b>Error Correction Mode:</b> Yes <b>Dual Access Mode:</b> Yes <b>Laser Printing:</b> Yes <b>Caller ID:</b> Yes <b>Multi documents to multi location mode:</b> Yes	

		<b>Services:</b> Transportation, installation, fitting, accessories. <b>Warranty:</b> 1 year	
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**FINANCIAL PROPOSAL OF LOT # 11  
LCD LED TV**

<b>S. NO.</b>	<b>ITEM NAME</b>	<b>REQUIRED SPECIFICATION</b>	<b>UNIT PRICE (Incl. of all Taxes)</b>
<b>LOT #11</b>	<b>LCD LED TV with 1080P Android TV Box + Video Camera</b>	<b>Brand:</b> Samsung or Equivalent <b>Size:</b> 55" <b>Type:</b> 4K <b>Connectivity:</b> HDMI, USB, VGA, A/V, BNC	

**FINANCIAL PROPOSAL OF LOT # 12  
SMART BOARD**

<b>S. NO.</b>	<b>ITEM NAME</b>	<b>REQUIRED SPECIFICATION</b>	<b>UNIT PRICE (Incl. of all Taxes)</b>
<b>LOT #12</b>	<b>SMART BOARD WITH STAND</b>	<b>Whiteboard Type:</b> Interactive Whiteboard <b>Folded:</b> No <b>CPU:</b> Intel Core i7 <b>Writing tools:</b> Finger/touch pen <b>Warranty:</b> 3 years comprehensive <b>Size:</b> 86" <b>Touch screen:</b> IR ten-point touch panel <b>Resolution:</b> 4k 3840*2160 <b>Keyword:</b> smart whiteboard <b>System:</b> Windows and android Installation and support	

**FINANCIAL PROPOSAL OF LOT # 13  
SOUND SYSTEM (PORTABLE)**

<b>S. NO.</b>	<b>ITEM NAME</b>	<b>REQUIRED SPECIFICATION</b>	<b>UNIT PRICE (Incl. of all Taxes)</b>
<b>LOT #13</b>	<b>SOUND SYSTEM (PORTABLE)</b>	Peavey Escort 6000 Portable PA System or equivalent, 600W total power via a pair of 300W 2-way speakers, 9-channel powered mixer, for connecting an array of equipment, Speaker stands and cabling included, <b>Warranty: 3 Years</b>	

**FINANCIAL PROPOSAL OF LOT # 14  
Duplex Printer**

<b>S. NO.</b>	<b>ITEM NAME</b>	<b>REQUIRED SPECIFICATION</b>	<b>UNIT PRICE (Incl. of all Taxes)</b>
<b>LOT #14</b>	<b>Duplex Printer</b>	Brand: HP Type: Duplex Printing Connectivity: Wi-Fi, LAN, USB Speed: 40 ppm	

**FINANCIAL PROPOSAL OF LOT # 15  
Book Scanner**

<b>S. NO.</b>	<b>ITEM NAME</b>	<b>REQUIRED SPECIFICATION</b>	<b>UNIT PRICE (Incl. of all Taxes)</b>
<b>LOT.15</b>	<b>Book Scanner</b>	Overhead Scanner or Book Scanner <b>Camera Pixel: 16 Megapixels camera</b> <b>Scan Speed: &lt;15s</b> <b>Max Format: A3</b> <b>Connectivity: USB</b> <b>OCR Enabled, Auto Focus, HDMI Preview, TFT, Wi-Fi etc.</b> <b><u>OR HIGHER/EQUIVALENT</u></b>	

## FINANCIAL PROPOSAL OF LOT 16 (a)

### Desktop Computer

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	UNIT PRICE (Incl. of all Taxes)
<b>LOT.16(a).</b>	<b>DESKTOP COMPUTER</b>	<p><b>DELL POWEREDGE T130</b>  <b>Form Factor:</b> Mini tower  <b>Processor:</b> Intel® Xeon® processor E3-1200 v6 product family  <b>Chipset:</b> Intel C236  <b>Memory Architecture:</b> Up to 2400MT/s DDR4 16 GB DIMMs Memory type: UDIMMs.  <b>Storage:</b> SSD 256GB &amp; HDD 4TB  <b>Network controller:</b> Broadcom® BCM5720  <b>Power:</b>600W cabled PSU  <b>Communications:</b> 2 X 1GbE LOM  <b>Device access:</b> 8 total USB: • Rear USB: 2 x USB 3.0 plus 4 x USB 2.0 • Front USB: 1 x USB 2.0 plus 1 x USB 3.0.  <b>Video :</b> Graphics Card 4GB GDDR5 Video Graphics Card.  <b>Bluetooth &amp; WIFI Card.</b>  <b>Monitor:</b> LED 4K 24 Inch.  High Quality Keyboard &amp; Mouse  <b>Operating System:</b> Windows 10 Professional 64 Bit  <b>Other Software:</b> Office Home &amp; Business 2016 for PC, Adobe InDesign CC 2018, Adobe Illustrator CC 2018, Adobe Photoshop CC 2018, ABBYY FineReader 14, Adobe Muse CC 2018  Internet Security: Kaspersky 2 years  <b>Warranty: 3 Years Comprehensive</b></p>	

## FINANCIAL PROPOSAL OF LOT 16(b) Desktop Computer

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	UNIT PRICE (Incl. of all Taxes)
<b>LOT.14(b).</b>	<b>DESKTOP COMPUTER</b>	<p><b>DELL POWEREDGE T130</b>  <b>Form Factor:</b> Mini tower  <b>Processor:</b> Intel® Xeon® processor E3-1200 v6 product family  <b>Chipset:</b> Intel C236  <b>Memory Architecture:</b> Up to 2400MT/s DDR4 16 GB DIMMs Memory type: UDIMMs.  <b>Storage:</b> SSD 256GB, HDD 4TB  <b>Network controller:</b> Broadcom® BCM5720  <b>Power:</b>600W cabled PSU  <b>Communications:</b> 2 X 1GbE LOM  <b>Device access:</b> 8 total USB: • Rear USB: 2 x USB 3.0 plus 4 x USB 2.0 • Front USB: 1 x USB 2.0 plus 1 x USB 3.0.  <b>Video :</b> Graphics Card 4GB GDDR5 Video Graphics Card.  <b>Bluetooth &amp; WIFI Card.</b>  <b>Monitor:</b> LED 4K 24 Inch.  High Quality Keyboard &amp; Mouse  <b>Operating System:</b> Windows 10 Professional 64 Bit  <b>Other Software:</b> Office Home &amp; Business 2016 for PC, Adobe Photoshop CC 2018, ABBYY FineReader 14  Internet Security: Kaspersky 2 years  <b>Warranty: 3 Years Comprehensive</b></p>	

## FINANCIAL PROPOSAL OF LOT # 17

### Paper Shredder

S. NO.	ITEM NAME	REQUIRED SPECIFICATION	UNIT PRICE (Incl. of all Taxes)
<b>LOT.17</b>	<b>Paper Shredder</b>	<p>Deli Paper Shredder 5 Sheets, 10L  <u>OR HIGHER/EQUIVALENT</u></p>	

# FINANCIAL PROPOSAL OF LOT # 18

## DIFFERENT I.T. RELATED ACCESSORIES

S.# for (LOT # 18)	QUOTED SPECIFICATION (ITEM WISE)	UNIT PRICE (Incl. of all Taxes)
1	WD-40 Spray for computer & circuit inner Cleaner (Large bottle)	
2	DVDs (R)	
3	LCD VGA Cable (Male to Male) (25 M)	
4	HDMI Cable 25M (Good Quality)	
5	Air Blower for dusting & cleaning (Electrical, Good Quality)	
6	Screw Driver Kit (complete) Small Size (For Laptops & Small screws)	
7	Screw Driver Kit (complete) Long Size (For Desktops & Heavy Screws)	
8	SET of 3 Pliers/Plass (Normal Pliers / Cutter Pliers / Nose Pliers)	
9	Batteries UPS (12v & 7Amp)	
10	External Hard Disk /Portable Hard disk (2TB) (USB Powered)	
11	Printer USB Data Cable good quality (3m)	
12	Keyboard USB (Good Quality)	
13	Mouse USB (Good Quality)	
14	Wireless Keyboard/Mouse Set	
15	Toner HP-1102 (85A)	
16	Network Cable Tester	
17	Network Cable CAT-6 Coil (3M-AMP-Comscope-Clipsal-Systimax)	
18	Lan Card PCI/PCI Exp 1 Giga bit	
19	Network Crimping Tool	
20	64 GB USB /Flash Memory (3.1)	
21	Toner Cartridge Hp Color LaserJet 551 (CMYK)	
22	Laptop Bags	
23	Network Extender	
24	Cisco WIFI Router	
25	DVD Writer External	
26	HDMI to VGA Converter	
27	USB to VGA Converter/HMDI Converter	
28	IPAD to VGA/HDMI	
29	Headphones (High Quality Sound)	
30	Wired Hand Mic	
31	Wired Collar Mic	
32	USB Extended Cable 3 meter	
33	Mini Phono cable (Audio Cable) 5 meter	

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**BID FORM**

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To,  
Secretary,  
Sindh Judicial Academy,  
Karachi

Sir,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, for the above Contract, we, the undersigned, offer to offer our services for the tender item namely **“Supply & Installation of Computers and its related accessories at Sindh Judicial Academy”** under the Head of Account titled **“Purchase of IT Equipment”** for SJA in conformity with the said bidding documents for the Total Bid Price of Pak Rupees (in figures \_\_\_\_\_ in words \_\_\_\_\_ )

or such other sums as may be ascertained in accordance with the Price Schedule attached hereto and made part of this bid.

We undertake, if our bid is accepted, to complete the works in accordance with the Contract Execution Schedule. If our Bid is accepted, we will provide the performance security in the sum equivalent to 10% for the due performance of the Contract.

We agree to abide by this Bid for the period of ninety (90) days from the date fixed for bid opening of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your Notification of Contract Award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest-priced or any Bid that you may receive.

Dated this-----day of -----2018

**WITNESS**

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**BIDDER**

Signature -----

Signature -----

Name -----

Name -----

Title -----

Title -----

Address -----

Address -----



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**BID SECURITY FORM**

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**WHEREAS**  [Name of Bidder]  (hereinafter called "**the Bidder**") has submitted its bid dated  [date]  for the "**Supply & Installation of Computers and its related accessories at Sindh Judicial Academy Karachi**",(hereinafter called "**the Bid**").

**KNOW ALL MEN** by these presents that we  [Name of the Bank]  of  [Name of Country]  having our registered office at  [Address of Bank]  (hereinafter called "the Bank") are bound into the Sindh Judicial Academy, Karachi, Pakistan (hereinafter called "the Purchaser") in the sum of -----, for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns, by these presents.

Sealed with the Common Seal of the Bank this-----day of-----, 2018

**THE CONDITIONS** of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
  - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
  - (b) Fails or refuses to execute the Contract Form, when requested. or

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to -----, the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.

By  [Bank] .  
(Title)  
Authorized Representative

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**PERFORMANCE SECURITY FORM**

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To,  
Secretary,  
Sindh Judicial Academy,  
Karachi

WHEREAS [Name of the Contractor] hereinafter called "the Contractor" has undertaken, in pursuance of the bid for **“Supply & Installation of Computers and IT related accessories at Sindh Judicial Academy Karachi”**, dated \_\_\_\_\_ 2018, (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of [Amount of the guarantee in words and figures] , and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums as specified by you, within the limits of [Amount of Guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until \_\_\_\_\_ day of \_\_\_\_\_, 2018 or twenty-eight (28) days of the issue of the Defects Liability Expiry Certificate, whichever is later.

[NAME OF GUARANTOR]

Signature \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

Seal \_\_\_\_\_

## Procurement Committee

**-Sd/-**

(Head of Committee)

**-Sd/-**

(Member 1)

**-Sd/-**

(Member 2)

**-Sd/-**

Consultant, Sindh Judicial Academy

**-Sd/-**

Director General, Sindh Judicial Academy