



# SINDH JUDICIAL ACADEMY

“Two-Week Vocational Course for Law Graduates”

(From 18-02-2023 to 04-03-2023)


Venue: Karachi Bar Association



18-02-2023 Saturday

Timings: 08:30 AM - 01:00 PM


Subject 1: Pleading and conveyancing

TIME	SUBJECT/TOPIC/ACTIVITY	RESOURCE PERSON/SPEAKER
08:30 AM To 09:00 AM	Introduction of Training Program	<b>Mr. Muhammad Shahid Shafiq</b> District & Sessions Judge/ Senior Faculty Member, SJA
09:00 AM To 10:30 AM	<b>Pleadings</b> <ul style="list-style-type: none"> <li>Drafting rules</li> <li>Concept of pleadings</li> <li>Object of the pleadings</li> <li>Fundamental rules of pleadings</li> </ul>	<b>Mr. Muhammad Shahid Shafiq</b> District & Sessions Judge/ Senior Faculty Member, SJA
 <b>WORKING TEA</b>		
10:30 AM To 11:30 AM	<b>Plaint and written statement</b> <ul style="list-style-type: none"> <li>Specimen of plaint</li> <li>Specimen of applications</li> <li>Specimen of written statement</li> </ul>	<b>Mr. Muhammad Shahid Shafiq</b> District & Sessions Judge/ Senior Faculty Member, SJA
11:00 AM To 12:00 Noon	<b>Conveyancing</b> <ul style="list-style-type: none"> <li>Definition of conveyancing</li> <li>History of conveyancing</li> <li>Type of conveyancing</li> </ul>	<b>Mr. Muhammad Shahid Shafiq</b> District & Sessions Judge/ Senior Faculty Member, SJA
12:00 Noon To 01:00 PM	<b>Specimen</b> <ul style="list-style-type: none"> <li>Deed component</li> <li>Power of attorney</li> <li>Sale agreement, sale deed, lease deed etc</li> </ul>	

20-02-2023 (Monday)

Timings: 08:30 AM - 01:00 PM

SUBJECT 2: LAW OF EVIDENCE (QANUN-E-SHAHADAT, 1984)

TIME	SUBJECT/TOPIC/ACTIVITY	RESOURCE PERSON/SPEAKER
08:30 AM To 09:30 AM	<ul style="list-style-type: none"> <li>Primary &amp; Secondary evidence</li> <li>Relevancy of facts</li> <li>Procedural of refreshing memory</li> <li>Power of court to put questions and ask to produce document</li> <li>Examination and cross examination</li> </ul>	<b>Mr. Muhammad Shahid Shafiq</b> District & Sessions Judge/ Senior Faculty Member, SJA
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09:30 AM To 11:00 AM	Examination-in-Chief of a Plaintiff in Family Suit	<b>Mr. Muhammad Shahid Shafiq</b> District & Sessions Judge/ Senior Faculty Member, SJA
11:00 AM To 12:00 Noon	Examination-in-Chief of a Defendant in Civil Suit	<b>Mr. Muhammad Shahid Shafiq</b> District & Sessions Judge/ Senior Faculty Member, SJA
12:00 Noon To 01:00 PM	Examination-in-Chief of a complainant & his witnesses in Private Complaint	<b>Mr. Muhammad Shahid Shafiq</b> District & Sessions Judge/ Senior Faculty Member, SJA

21-02-2023 (Tuesday)

Timings: 08:30 AM - 01:00 PM

SUBJECT 3: FAMILY COURT TRIAL

TIME	SUBJECT/TOPIC/ACTIVITY	RESOURCE PERSON/SPEAKER
08:30 AM To 10:00 AM	Introduction of Family Laws applicable in Pakistan	<b>Mrs. Munawwar Sultana</b> District & Sessions Judge/ Senior Faculty Member, SJA
10:00 AM To 11:30 AM	<b>Drafting Complaint for family disputes</b> <ul style="list-style-type: none"> <li>Suit for Dissolution of Marriage by way of Khullah and recovery of dowry articles</li> <li>Suit for maintenance of children</li> <li>Suit for custody of minor children</li> </ul>	<b>Mrs. Munawwar Sultana</b> District & Sessions Judge/ Senior Faculty Member, SJA
	 <b>WORKING TEA</b>	
11:30 AM To 01:00 PM	<b>Drafting Written Statement</b> <ul style="list-style-type: none"> <li>Suit for Dissolution of Marriage by way of Khullah and recovery of dowry articles</li> <li>Suit for maintenance of children</li> <li>Suit for custody of minor children</li> </ul>	<b>Mrs. Munawwar Sultana</b> District & Sessions Judge/ Senior Faculty Member, SJA

22-02-2023 (Wednesday)

Timings: 08:30 AM - 01:00 PM

SUBJECT 3: FAMILY COURT TRIAL

TIME	SUBJECT/TOPIC/ACTIVITY	RESOURCE PERSON/SPEAKER
08:30 AM To 10:00 AM	Role of Advocates during pre-trial	<b>Mrs. Munawwar Sultana</b> District & Sessions Judge/ Senior Faculty Member, SJA




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10:00 AM To 11:30 AM	<ul style="list-style-type: none"> <li>Drafting application for interim maintenance</li> <li>Preparing argument by referring law &amp; case law</li> </ul>	<b>Mrs. Munawwar Sultana</b> District & Sessions Judge/ Senior Faculty Member, SJA
 <b>WORKING TEA</b>		
11:30 AM To 01:00 PM	<b>Recording of evidence of parties</b> <ul style="list-style-type: none"> <li>Drafting affidavit-in-evidence</li> <li>Production of documents</li> <li>Cross-examination</li> </ul>	<b>Mrs. Munawwar Sultana</b> District & Sessions Judge/ Senior Faculty Member, SJA

23-02-2023 (Thursday)

Timings: 08:30 AM - 01:00 PM

**SUBJECT 3: FAMILY COURT TRIAL**

TIME	SUBJECT/TOPIC/ACTIVITY	RESOURCE PERSON/SPEAKER
08:30 AM To 10:30 AM	<ul style="list-style-type: none"> <li>Preparing written arguments</li> <li>Advancing final argument – Mock Trial</li> </ul>	<b>Mrs. Munawwar Sultana</b> District & Sessions Judge/ Senior Faculty Member, SJA
 <b>WORKING TEA</b>		
10:30 AM To 01:00 PM	<b>Mock Trial:</b> From the stage of Presenting Plaintiff to final Argument	<b>Mrs. Munawwar Sultana</b> District & Sessions Judge/ Senior Faculty Member, SJA

24-02-2023 (Friday)

Timings: 09:00 AM - 01:00 PM

**SUBJECT: Assessment Day**

09:00 AM To 12:00 Noon	<b>Exercises will be given on following issues:</b> <ol style="list-style-type: none"> <li>Drafting Plaintiff</li> <li>Drafting Written Statement</li> <li>Recording Evidence</li> <li>Argument on Misc. application</li> <li>Final Argument</li> </ol>	<b>Mrs. Munawwar Sultana</b> District & Sessions Judge/ Senior Faculty Member, SJA
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# SINDH JUDICIAL ACADEMY

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25-02-2023 (Saturday)

Timings: 08:30 AM - 01:00 PM


SUBJECT 4: TRIAL IN MAGISTERIAL COURTS

TIME	SUBJECT/TOPIC/ACTIVITY	RESOURCE PERSON/SPEAKER
08:30 AM To 09:30 AM	<b>Supply of documents</b> <ul style="list-style-type: none"> <li>Role of Advocate at the stage of supplying documents to an accused</li> <li>Procedure of providing Legal Aid</li> </ul>	<b>Mr. Muhammad Shahid Shafiq</b> District & Sessions Judge/ Senior Faculty Member, SJA
09:30 AM To 10:30 AM	<b>Charge:</b> <ul style="list-style-type: none"> <li>When and how to frame charge?</li> <li>How and when to amend charge?</li> <li>Role of Advocate at the stage of framing charge</li> </ul>	<b>Mr. Muhammad Shahid Shafiq</b> District & Sessions Judge/ Senior Faculty Member, SJA
 <b>WORKING TEA</b>		
10:30 AM To 01:00 PM	<b>Bail</b> <ul style="list-style-type: none"> <li>Drafting bail application</li> <li>Preparing written argument</li> <li>Advancing argument in Court (Mock Trial)</li> </ul>	<b>Mr. Muhammad Shahid Shafiq</b> District & Sessions Judge/ Senior Faculty Member, SJA

27-02-2023 (Monday)

Timings: 08:30 AM - 01:00 PM

SUBJECT 4: TRIAL IN MAGISTERIAL COURTS

TIME	SUBJECT/TOPIC/ACTIVITY	RESOURCE PERSON/SPEAKER
08:30 AM To 10:30 AM	<b>Recording evidence</b> <ul style="list-style-type: none"> <li>Leading questions</li> <li>Art of cross-examination</li> <li>Recording statement of accused</li> <li>Recording Defence evidence</li> </ul>	<b>Mr. Muhammad Shahid Shafiq</b> District & Sessions Judge/ Senior Faculty Member, SJA
 <b>WORKING TEA</b>		
10:30 AM To 11:30 AM	<b>Final Arguments</b> <ul style="list-style-type: none"> <li>Preparing final written argument</li> <li>Finding case law</li> </ul>	<b>Mr. Muhammad Shahid Shafiq</b> District & Sessions Judge/ Senior Faculty Member, SJA
11:30 AM To 01:00 PM	Advancing argument in court	<b>Mr. Muhammad Shahid Shafiq</b> District & Sessions Judge/ Senior Faculty Member, SJA



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**28-02-2023 (Tuesday)**

**Timings: 09:00 AM - 01:00 PM**


**SUBJECT: Trial in Criminal Courts [Assessment Day]**

09:00 AM To 12:00 NOON	Note: There would be few exercises by providing police file whereby trainees will be asked to draft bail application and prepare written argument; record defence evidence; prepare cross-examination and preparing final argument.	<b>Mr. Muhammad Shahid Shafiq</b> District & Sessions Judge/ Senior Faculty Member, SJA
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**01-03-2023 (Wednesday)**

**Timings: 08:30 AM - 01:00 PM**


**SUBJECT 5: Civil Law**

TIME	SUBJECT/TOPIC/ACTIVITY	RESOURCE PERSON/SPEAKER
08:30 AM To 09:30 AM	Introduction of Code of Civil Procedure	<b>Mr. Ashraf Yar Khan</b> Advocate High Court of Sindh
09:30 AM To 11:00 AM	How to draft Complaint?	<b>Mr. Ashraf Yar Khan</b> Advocate High Court of Sindh
	 <b>WORKING TEA</b>	
11:00 AM To 12:00 NOON	How to draft application u/o VII, R11 C.P.C?	<b>Mr. Javed Ahmed Keerio</b> District & Sessions Judge
12:00 Noon To 01:00 PM	How to draft application u/o XXXIX, Rule 1 & 2 C.P.C?	<b>Mr. Javed Ahmed Keerio</b> District & Sessions Judge

**02-03-2023 (Thursday)**

**Timings: 08:30 AM - 01:00 PM**

**SUBJECT 5: Civil Law**

TIME	SUBJECT/TOPIC/ACTIVITY	RESOURCE PERSON/SPEAKER
08:30 AM To 10:00 AM	How to draft written statement?	<b>Mr. Javed Ahmed Keerio</b> District & Sessions Judge
10:00 AM To 11:00 AM	How to draft Counter Affidavit on application u/o VII, Rule 11 C.P.C?	<b>Mr. Javed Ahmed Keerio</b> District & Sessions Judge
	 <b>WORKING TEA</b>	



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11:00 AM To 12:00 NOON	How to make counter claim while filling written statement?	<b>Mr. Ashraf Yar Khan</b> Advocate High Court of Sindh
12:00 Noon To 01:00 PM	Important provisions of Contract Act	<b>Mr. Ashraf Yar Khan</b> Advocate High Court of Sindh

**03-03-2023 (Friday)**

**Timings: 08:30 AM - 01:00 PM**

**SUBJECT 5: Code of Conduct**

TIME	SUBJECT/TOPIC/ACTIVITY	RESOURCE PERSON/SPEAKER
08:30 AM To 10:00 AM	Code of Conduct	<b>Mr. Abdul Naeem Memon</b> District & Sessions Judge
10:00 AM To 11:00 AM	Clients' expectation from Advocate	<b>Mr. Muhammad Shahid Shafiq</b> District & Sessions Judge/ Senior Faculty Member, SJA
	 <b>WORKING TEA</b>	
11:00 AM To 12:00 NOON	Advocate as officer of the court	<b>Mrs. Munawwar Sultana</b> District & Sessions Judge/ Senior Faculty Member, SJA
12:00 Noon To 01:00 PM	Interpretation of law	<b>Mr. Muhammad Shahid Shafiq</b> District & Sessions Judge/ Senior Faculty Member, SJA

**04-03-2023 (Saturday)**

**Timings: 09:00 AM - 01:00 PM**

**SUBJECT: Assessment & Award Ceremony Day**

TIME	TOPIC
09:00 AM To 12:00 NOON	<b>Assessment</b> <ul style="list-style-type: none"> <li>Plaint of Civil suit will be provided and the trainees will be asked to prepare examination-in-chief in Question /Answer format</li> <li>Written statement alongwith few documents will be provided for preparing examination-in-chief and Cross Examination</li> <li>Examination-in-chief and Cross Examination may be provided and trainees may be asked to prepare arguments</li> </ul>
12:00 NOON To 01:00 PM	<b>CONCLUDING SESSION:</b> <ul style="list-style-type: none"> <li>Code of Conduct</li> <li>Concluding Remarks by Hon'ble Director General SJA <b>MR. JUSTICE NADEEM AKHTAR</b>, Judge High Court of Sindh</li> <li>Certificate Distribution Ceremony</li> </ul>